

Undergraduate Research Enrollment Instructions for Bio Sci 197/198/199 Students *Summer Session 2024*

It is important to note that the registration process for Bio Sci Independent Study during the Summer Session differs from that of the Fall, Winter, and Spring quarters. To enroll in Bio Sci 197, 198, and/or 199 for Summer Session 2024, please follow the steps outlined below.

Important Dates:

	Program Dates	Packet Deadline
Session I	June 24 – August 1	June 28 @ noon (Friday of Week 1)
10-Week	June 24 – August 30	July 5 @ noon (Friday of Week 2)
Session II	August 5 – September 11	August 9 @ noon (Friday of Week 1)

All research packets will expire at the end of Summer 2024. Should you want to continue with research in Fall 2024, a new packet must be submitted via the Research Dashboard.

All electronic signatures will be accepted. You will need to work with your faculty sponsor (PI) to obtain signatures.

How to Enroll:

Step #1: Log in to the Research Dashboard: <https://undergraduate-research.bio.uci.edu/>.

Step #2: Follow ALL the instructions and complete ALL the paperwork required. For Bio 199, submit either a Packet A or B. For Bio 197 & 198, submit the Enrollment Form (“Directed Group Studies Form”).

**Continuing Bio Sci 199 students who already have an approved packet for AY 2023-24 do NOT need to submit a new packet for Summer 2024.*

Step #3: Once you’ve submitted all the necessary forms/documents, please wait 2-3 business days for your forms to be reviewed. **Should there be any issues with your packet/form, you will be notified via email.*

Step #4: After you’ve been approved for Bio Sci 197, 198, or 199, you will be contacted by a Summer Session staff to process enrollment and payment. Check your UCI email regularly so you don’t miss any communication from the Summer Session Office.

**If your packet is incomplete and/or is missing documents for any reason, this will delay your approval. You can log in to your Research Dashboard to find out why your packet or form was denied. You must double-check your documents before submission.*

If you have any questions about the enrollment process, please email the Bio Sci Research Coordinators at bioscil99@uci.edu.