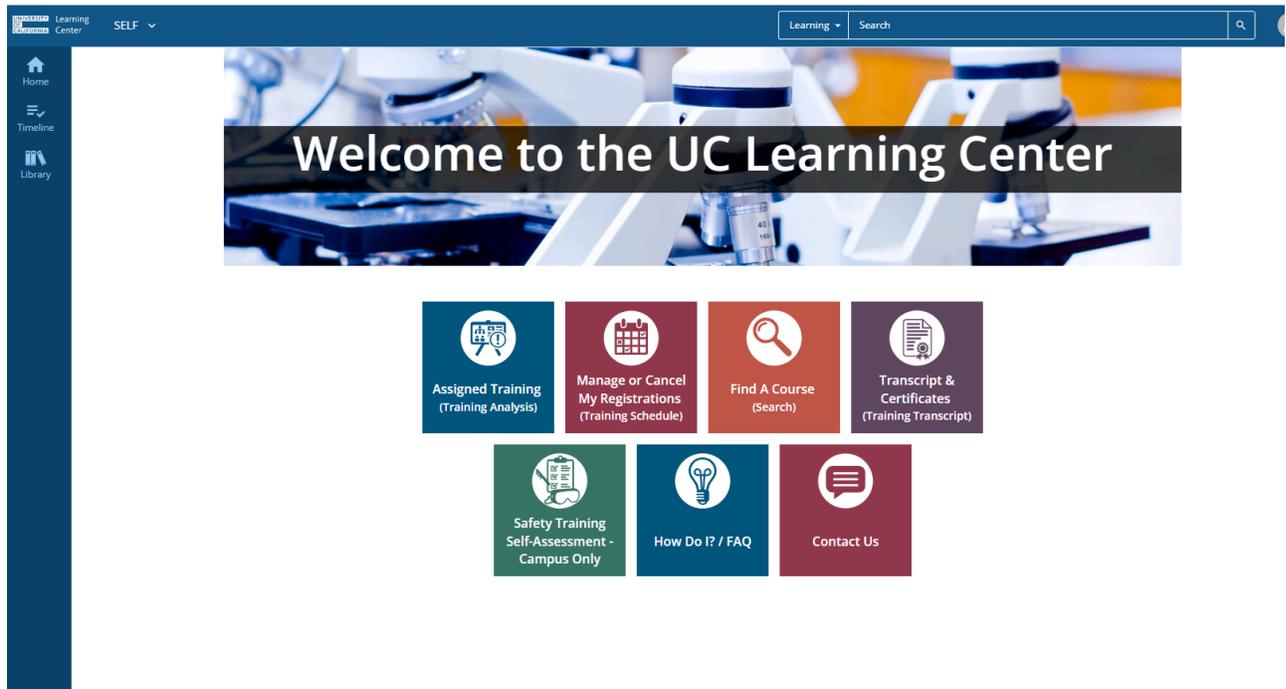
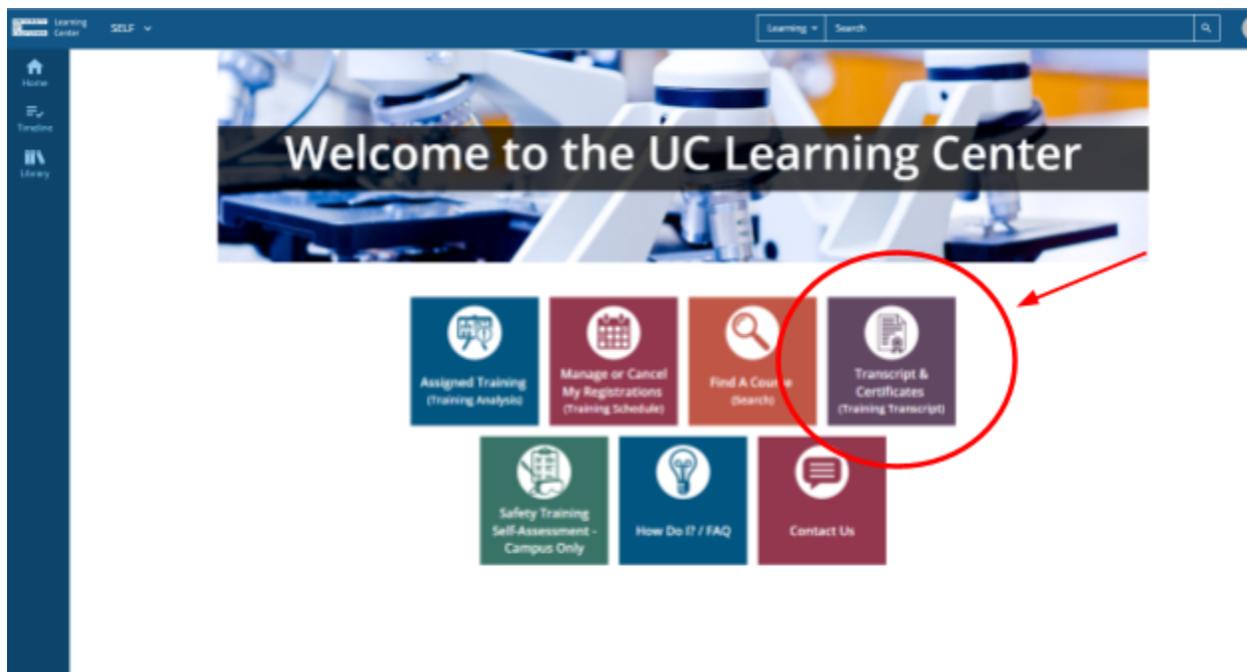


## How to Access UCLC Training Certificates

1. When you log on to UCLC, you should see this Home Screen:



2. Click on "Transcript & Certificates"



- There are three required certificates that you need to download to submit to your Bio199 dashboard.

**TRAINING TRANSCRIPT**

Select a year or date range to filter completed training records.

Date Range: Start Date: 5/2/2021 03:10pm, End Date: 12/31/2021 05:10pm, REFRESH

List of completed activities from 5/2/2021 to 12/31/2021  
Username: \_\_\_\_\_ Email: \_\_\_\_\_

**ACTIVITIES**

| Activity   | Estimated Credit Hours | Start Date | Completion Date | Expiration Date | Score | Attended Duration                                     |
|--|------------------------|------------|-----------------|-----------------|-------|---|
|  Topic: Laboratory Safety Fundamentals              |                        | 10/10/2021 | 10/11/2021      | 10/10/2024      | 88.23 | Day(s): 0, Hour(s): 2, Minute(s): 0, Second(s): 51.3  |
|  Topic: Hazardous Waste                             |                        | 10/10/2021 | 10/10/2021      |                 | 88    | Day(s): 0, Hour(s): 0, Minute(s): 27, Second(s): 21.5 |
|  eCourse: UCI Responsible Conduct of Research (RCR) |                        | 10/10/2021 | 10/10/2021      |                 |       | Day(s): 0, Hour(s): 0, Minute(s): 26, Second(s): 38.3 |

- You can click on the button on the far left (certificate shape) to view your certificates for downloading.

**TRAINING TRANSCRIPT**

Select a year or date range to filter completed training records.

Date Range: Start Date: 5/2/2021 03:10pm, End Date: 12/31/2021 03:10pm, REFRESH

**SYDNEY THUY-TRANG NGUYEN**

List of completed activities from 5/2/2021 to 12/31/2021  
Username: 2482897 Email: sythuy2@uci.edu

**ACTIVITIES**

| Activity   | Estimated Credit Hours | Start Date | Completion Date | Expiration Date | Score | Attended Duration                                     |
|--|------------------------|------------|-----------------|-----------------|-------|---|
|  Topic: Laboratory Safety Fundamentals              |                        | 10/10/2021 | 10/11/2021      | 10/10/2024      | 88.23 | Day(s): 0, Hour(s): 2, Minute(s): 0, Second(s): 51.3  |
|  Topic: Hazardous Waste                             |                        | 10/10/2021 | 10/10/2021      |                 | 88    | Day(s): 0, Hour(s): 0, Minute(s): 27, Second(s): 21.5 |
|  eCourse: UCI Responsible Conduct of Research (RCR) |                        | 10/10/2021 | 10/10/2021      |                 |       | Day(s): 0, Hour(s): 0, Minute(s): 26, Second(s): 38.3 |

5. Click “export to PDF” to download your certificate. Do this for each of your required certificates and keep them on your computer for future reference, as you will need them each time you fill out a Bio 199 packet.

