How to Access UCLC Training Certificates

1. When you log on to UCLC, you should see this Home Screen:



2. Click on "Transcript & Certificates"



 There are three required certificates that you need to download to submit to your Bio199 dashboard.

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norm.	TRAI	NING TRANSCRIPT					PRI	NT EXPORT TO POF
Eventere Library	Select / Date Start D/ 5/2/202	a year or date range to filter completed training records. Range v ris End Date 21 03:10pm v 12/31/2021 03:10pm v REFRESH						
	List of a Userna	ompleted activities from 5/2/2021 to 12/31/2021	ree required (certificates				
	ACTIVITIES							
	/	Activity	Estimated Credit Hours	Start Date	Completion Date -	Expiration Date	Score	Attended Duration
1	ę	III Topic: Laboratory Safety Fundamentals		10/10/2021	10/11/2021	10/10/2024	88.23	Day(s): 0, Hour(s): 2, Minute(s): 0, Second(s): 51,3
	ę	III Topic: Hiszardous Waste		10/10/2021	10/10/2021		88	Day(s): 0, Hear(s): 0, Minute(s): 27, Second(s): 21.5
	7	eCourse: UCI Responsible Conduct of Research (RCR)		10/10/2021	10/10/2021			Daryb): 0. Hearb): 0. Minute(): 26. Second(s): 38.3

 You can click on the button on the far left (certificate shape) to view your certificates for downloading.

Learning Center SELF -				Suech Q			
*	TRAINING TRANSCRIPT					PRINT	EXPORT TO POF
ine ine	Select a year or date range to filter completed training records. Date Range V Start Date End Date Sv20201 03:10pm End Date SVDNEY THUY-TRANG NGUYEN						
	List of completed activities from 5/2/2021 to 12/31/2021 Username: 2482097 ACTIVITIES	E-mail: sychem:20ucl.edu					
	Activity	Estimated Credit Hours	Start Date C	empletion Date -	Expiration Date	Score	Attended Duration
	😨 📾 Topic: Laboratory Safety Fundamentals		10/10/2021 1	0/11/2021	10/10/2024	88.23	Day(S): 0. Hour(s): 2. Minute(s): 0. Second(s): 51.3
	🗘 🗰 Topic: Hazardous Waste		10/10/2021 1	2/10/2021		88	Day(s); 0. Hour(s); 0. Minute(s); 27. Second(s); 21.5
	Gerania: UCI Responsible Conduct of Research (RCR)		10/10/2021 1	0/10/2021			Deg(x): 0, Hour(s): 0, Minute(x): 26, Second(x): 18.3

 Click "export to PDF" to download your certificate. Do this for each of your required certificates and keep them on your computer for future reference, as you will need them each time you fill out a Bio 199 packet.

